

DONCASTER METROPOLITAN BOROUGH COUNCIL
CHIEF OFFICERS' APPOINTMENTS AND CONDITIONS OF
SERVICE COMMITTEE

10TH MARCH 2010

A MEETING of the CHIEF OFFICERS' APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE was held at the MANSION HOUSE, DONCASTER on WEDNESDAY 10TH MARCH 2010 at 9.30 a.m.

PRESENT:

Chair - Councillor Joe Blackham
Vice Chair - Councillor Tony Brown

Mayor Peter Davies, Councillors Paul Coddington (Substitute for Councillor Pat Porritt), Bob Ford, Stuart Hardy, Chris Mills and Yvonne Woodcock.

ALSO IN ATTENDANCE:

Nick Cole, Executive Resourcing Consultant – Tribal

APOLOGIES:

Apologies were received from Councillors Pat Porritt, Tony Sockett, Carol Williams and Patrick Wilson.

25. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST, IF ANY

No declarations were made at the meeting.

26. MINUTES OF THE MEETINGS HELD ON 27TH NOVEMBER 2009, 8TH, 14TH AND 15TH DECEMBER 2009

RESOLVED that

- (1) the Minutes of the meetings held on 27th November 2009, 14th and 15th December 2009, be approved as a correct record; and
- (2) the Minutes of the meeting held on 8th December 2009 be approved as a correct record subject to the amendment of paragraph 5 of Minute No.18, to read as follows:-

The Mayor requested that his concerns be recorded regarding the need to consider the history of Children's Services in Doncaster; he expressed worries about slippage and his reluctance to disturb the continuity and equilibrium. He urged the Committee to consider this factor and not to make an appointment at this time. The Mayor conceded, however, that Chris Pratt was the best of the three candidates.

27. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the public and press be excluded from the remaining proceedings of the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972, as amended, on the grounds that exempt information as defined in paragraph 1 of Schedule 12A to the Act, is likely to be disclosed.

28 SHORTLISTING FOR THE POST OF ASSISTANT DIRECTOR OF RESOURCES (FINANCE) AND 151 OFFICER (EXCLUSION PARAGRAPH 1)

The Committee received a report informing Members of the proposed arrangements for the final selection stages of the recruitment to Assistant Director of Resources (Finance) and 151 Officer and agreed the process to be undertaken, which included:

- a written assignment
- Verbal presentations

Short-listing from the list of long-listed candidates commenced and agreement was reached to short-list three candidates for final interview.

Potential interview questions were presented to the Committee for consideration and comments were received regarding which were preferable. The feedback received would inform a revised proposal of interview questions, with criteria and scoring which would then be circulated with the Agenda for the Final Interviews. The Committee agreed to finalise proposed questions immediately prior to interview.

A suggested timetable for the final interview day was discussed and agreed.

RESOLVED that

- (1) a short-list of three candidates be put forward for assessment and final interview for the post of Assistant Director of Resources (Finance) and 151 Officer;
- (2) the proposed timetable for the final interview process be agreed; and

- (3) proposed interview questions, together with criteria and scoring, will be circulated with the Agenda, with final agreement being made immediately prior to the first interview.